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**OFFICE OF THE NOTIFIED AREA COUNCIL,  
KHARIAR ROAD**



At/PO- Khariar Road, Dist.- Nuapada, Pin - 766104

Letter No. 555 / Date 12/03/2025

**Expression of Interest (E.O.I.)for Operation of Water Kiosks – PANIYA JAL BITARAN KENDRAS  
Under NAC, Khariar Road(Drinking water distribution Centers) at Strategic locations under  
NAC,Khariar Road**

In accordance with the directives issued by the Additional Secretary, Housing & Urban Development Department, Government of Odisha, and as per the guidelines communicated vide Letter No. 2651, dated 06.02.2025, the NAC, Khariar Road is pleased to invite **sealed tenders** from eligible **Women Self Help Groups (WSHGs)** within its jurisdiction for the **operation and management of Water Kiosks (PANIYA JAL BITARAN KENDRAS)**. This initiative is a vital step to mitigate the adverse effects of the heatwave conditions anticipated during the summer of 2025 by ensuring easy access to safe drinking water for the public.

**Important Dates**

- **Submission Deadline:** 25th March 2025 by 1:00 PM.
- **Opening of Tenders:** 25th March 2025 at 3:00 PM.

**Key Objectives**

1. **Ensure Public Health:** Provide clean, safe, and easily accessible drinking water to the public at strategic locations.
2. **Combat Heatwave Impacts:** Alleviate hardships caused by extreme summer temperatures through the provision of free, hygienic water distribution.
3. **Promote Women Empowerment:** Involve Women Self Help Groups (WSHGs) in community welfare activities by assigning them the responsibility of operating the Water Kiosks.

**Project Details**

1. **Scope of Work:**
  - Day-to-day management and operation of the Water Kiosks.
  - Maintenance of cleanliness and hygiene at each kiosk.
  - Ensuring uninterrupted supply of safe and potable water during operational hours.
2. **Duration of Operations:**
  - The water kiosks are to operate continuously throughout the summer period, as per directives issued by the NAC, Khariar Road.
3. **Locations:**
  - The Water Kiosks will be established at **strategically identified locations** across the NAC, ensuring maximum coverage and convenience for residents.

## Eligibility Criteria

1. Registered Women Self Help Groups (WSHGs) actively operational within the NAC, Khariar Road area.
2. Groups demonstrating prior experience in community-based projects will be given preference.
3. Ability to commit dedicated personnel and resources to manage the kiosks as per guidelines.

## Application Requirements

Interested & eligible WSHGs are required to submit the following documents alongwith their Tender

1. A formal **cover letter** expressing their interest to participate in the project.
2. Proof of registration and a brief overview of the group's activities and contributions in community initiatives.
3. A detailed proposal outlining their operational strategy for running the Water Kiosks, including the manpower allocation and logistical arrangements.

## Terms and Conditions

1. All tenders must be submitted in sealed envelopes addressed to the Executive Officer, NAC, Khariar Road, and sent through Registered Post only.
2. The **last date** for the receipt of tender documents is **25th March 2025 by 1:00 PM**.
3. Tenders will be **opened on the same day at 3:00 PM** in the presence of the applicants or their authorized representatives.
4. The NAC reserves the **right to accept or reject any tender** without assigning any reason.
5. The selected WSHGs are expected to comply fully with the operational guidelines and work in collaboration with NAC authorities.

  
Executive Officer  
NAC, Khariar Road

Memo No 556 /Dated the 12 March 2025

Copy to District E-Governance Manager (DeGM), Collectorate, Nuapada with a request to advertise the E.O.I. in the relevant website for wide circulation.

Copy to the Child Development Project Officer, ICDS, Nuapada/ District. Project Manager, Mission Shakti, Nuapada for information and necessary action.

Copy to Notice Board of NAC, Khariar Road

  
Executive Officer  
NAC, Khariar Road

Memo No 557 /Dated the 12 March 2025

Copy submitted to the Project Director, DUDA, Nuapada/Collector, Nuapada for favour of kind information and necessary action.

  
Executive Officer  
NAC, Khariar Road